

GSIS User Group Conference 2005

WHY DO TEACHERS KEEP
BUGGING ME?

ClassXP Basics

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The teacher signs in ClassXP and sees this window.

Class Selection

Monday, Feb 14, 2005

Teacher: Margaret Bailey Term: Term 3

Please Select a Class...

- 00 - Homeroom - 8th Gr (YR)
- 01 - Earth Science 8 / Earth Scien* (YR)
- 02 - Earth Science 8 / Earth Scien* (YR)
- 05 - Earth Science 8 / Earth Scien* (YR)
- 07 - Earth Science 8 / Earth Scien* (YR)
- 08 - Earth Science 8 / Earth Scien* (YR)

* - Multiple Sections in Seating Chart

The next screen is where the teacher can take attendance or view other information about the student.

Per. 00 : Homeroom - 8th Gr [Alphabetic]						
Andre Agassi	Johnny Carson	Bill Clinton	Courtney Cox	Russell Crow	Sheryl Crow	Tom Cruise
SUS	TDY	TDY	UNK			
Johnny Depp	Carmen Electra	Harrison Ford	Monica Lewinsk	Jennifer Lopez	Al Pacino	Sarah Parker
				UNK	UNK	TDY
Dolly Parton	Brad Pitt	Julia Roberts	Kid Rock	Brittany Spears	Donald Trump	Tina Turner
		UNK				
Steven Tyler						

Monday, Feb 14, 2005

Select Class

00 Homeroom - 8th Gr (YR) ▼

Tch#	Teacher Name	Room
3	Bailey, P.	D-06

Course Title	Enrolled
Homeroom - 8th	22

Student Name

Total Students:	22
Present Today:	17
Absent Today:	5
Tardy Today:	3

TO TAKE ATTENDANCE

From menu select Class, Take Attendance and tag students with appropriate absence. When complete, a message at the top reminds the teacher to "Take Attendance - Click when finished." Corrections to attendance are made in Period or Daily Attendance.

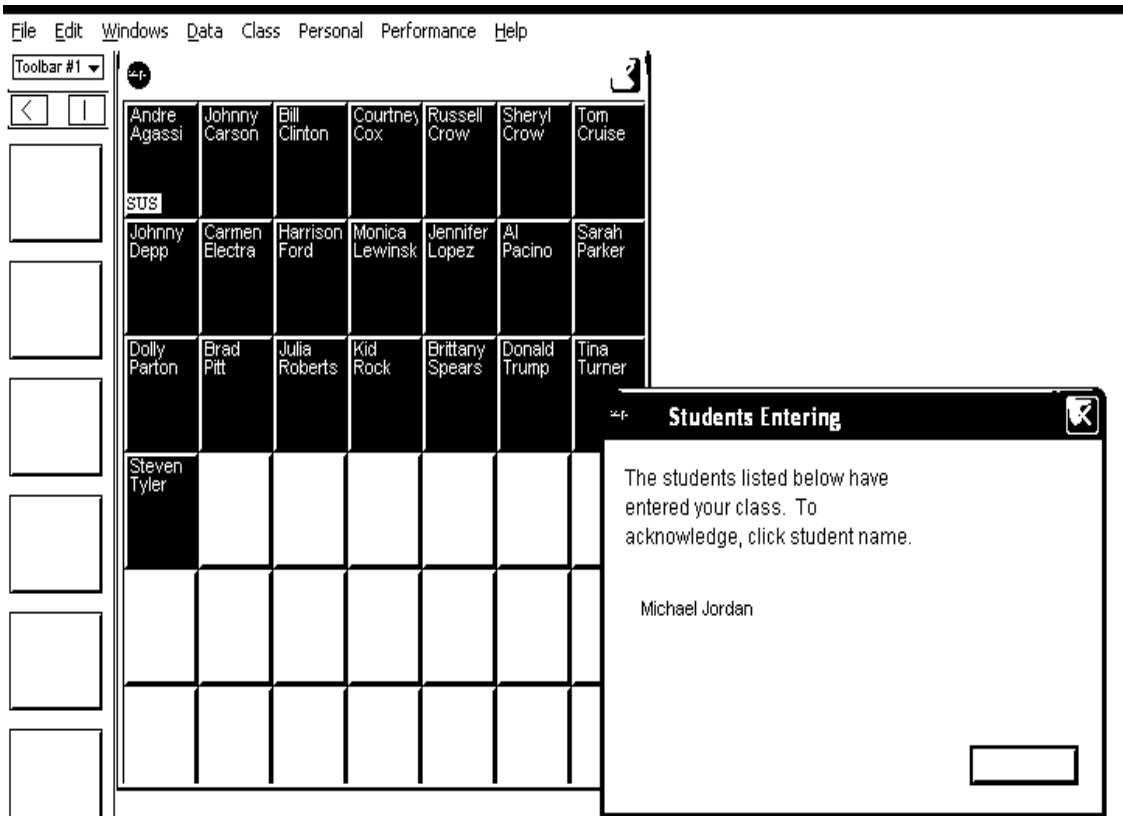
The screenshot displays the CLASSXP software interface. At the top, a black header bar contains the text "CLASSXP". Below this, a red-bordered box contains the message: "Taking Attendance - Click here when finished (Tuesday, Feb 15, 2005)".

On the left side, there is a vertical toolbar labeled "Toolbar #1" with a dropdown arrow. Below the toolbar are several empty rectangular boxes, likely for student photos or additional information.

The main area of the screen is a grid titled "Per. 00 : Homeroom - 8th Gr [Alphabetic]". The grid contains the following student names in its cells:

Andre Agassi	Johnny Carson	Bill Clinton	Courtney Cox	Russell Crow	Sheryl Crow	Tom Cruise
SUS						
Johnny Depp	Carmen Electra	Harrison Ford	Monica Lewinsk	Jennifer Lopez	Al Pacino	Sarah Parker
Dolly Parton	Brad Pitt	Julia Roberts	Kid Rock	Brittany Spears	Donald Trump	Tina Turner
Steven Tyler						

A message box will display when students are entering or leaving a class. Before the student appears in the roster the teacher must click on the student just like the message says. It will appear each time the class is opened until the teacher accepts the student.



The following can be viewed by clicking on a student and selecting PERSONAL from the menu:

- Demographic
- Class Schedule
- Period Attendance
- Parent/Guardian
- Emergency
- Health
- Discipline
- Full Student Data (opens all the above)

Several reports are available. Click in demographic and select STUDENT from the menu. Teachers can run a student directory, labels, birthday list and roster.

This report produces a class roster.

The screenshot shows a software window titled "Report Interface" with a blue header bar. The main area is light blue and contains the following elements:

- Report ID:** A text box containing "STU41".
- Orientation:** A dropdown menu with "Recommended" selected.
- Print Options:** Three checkboxes on the right: "Cover Page" (unchecked), "Draft print" (unchecked), and "Preview" (checked).
- Report Title:** "CLASS ROSTERS / WITH SCHEDULES" in bold.
- Filter:** A dropdown menu showing "By Teacher".
- Parameters:** A section titled "Enter Parameters for CLASS ROSTERS / WITH SCHEDULES" containing:
 - Teacher Number:** Two text boxes, both containing "3", separated by a hyphen.
 - Student Status:** A dropdown menu with "A" selected.
 - Section Number:** Two empty text boxes separated by a hyphen.
- Buttons:** At the bottom, there are two groups of buttons: "Setup", "Custom", and "Save" on the left; "Close", "Queue", and "Preview" on the right.

Another example: Labels

Report Interface

Report ID: Recommended Orientation: Cover Page
 Draft print
 Preview

STUDENT DATA LABELS
 Generic Report

Enter Parameters for STUDENT DATA LABELS:

Grade: - Advisor Number: -
 Student Status: Label Style:
 Section Number: -

Results:

XPPP0011.tmp - PPXView

File Edit Search View Page Zoom Help

Andre Agassi	80646	Johnny T. Carson	78179	Bill Clinton
Grade 08 M	02/12/91	Grade 08 M	11/14/89	Grade 08 M
Aggasi, Mary	706-549-0010	Carson , Deborah F.	706-549-0010	Lorena Clinton
0125 Cumberland Ct # 1		0700 Mitchell Bridge Rd # 59		115 Hickman Dr.Beth
Athens	30607	Athens	30606	Athens
Courtney Cox	91270	Russell Q. Crow	79548	Sheryl B. Crow
Grade 08 F	06/07/91	Grade 08 M	08/21/91	Grade 08 F
Cox, Eugenio	706-549-0010	Crow, Felica	706-549-0010	Crow, Andrew
0830 Sunset Dr, 12		0165 Hickman Dr, 3		0135 Riverhill Dr
Athens	30606	Athens	30601	Athens
Tom A. Cruise	79483	Johnny Depp	89096	Carmen T. Electra
Grade 08 M	04/27/91	Grade 08 M	04/11/91	Grade 08 F
Cruise, Michael	706-549-0010	Depp, Cristina	706-549-0010	Crowe, Heather
115 Terrell Ct		0140 Chateau Ter # 12		150 Landor Pl
Athens	30606	Athens	30606	Athens

Other reports are located in period or daily attendance. Using period as the example, click in period attendance and select PERIOD ATTENDANCE from the menu to view period by student and a monthly attendance report.

Another report is located from the menu using CLASS and then REPORTS. It produces a Class Attendance Report.

The screenshot shows a 'Report Interface' window with the following details:

- Report ID: ATP17
- Recommended Orientation: (icon)
- Options: Cover Page, Draft print, Preview
- CLASS ATTENDANCE SUMMARY dropdown menu
- Enter Parameters for CLASS ATTENDANCE SUMMARY:
 - Date: 02/14/05 - 02/15/05
 - YTD Date: 07/26/04 - 02/15/05
 - Section ID: 00.0000001-03
 - Teacher Num: 3 - 3
 - Print Tch Verification:
 - YTD Totals: B
- Buttons: Setup, Custom, Save, Close, Queue, Preview

Report looks like this:

The screenshot shows a report viewer window titled 'XPPP0012.tmp - PPXView' displaying the following report:

Clarke Middle School
 02/15/05 14:05 CLASS ATTENDANCE SUMMARY REPORT ATP17
 YTD 07/26/04 THRU 02/15/05 Page 1
 02/15/05 THRU 02/15/05
 TEACHER: 3 Bailey, Margaret Period 0 Homeroom - 8th Gr 00.0000001-03

Student ID	Student Name	Mon	Tue	Wed	Thu	Fri	EXC	Totals			YTD A&T
								UNX	TDY		
80646	Agassi, Andre	SUS	SUS				2	0	0		24
78179	Carson, Johnny	TDY	---				0	0	1		41
90449	Clinton, Bill	TDY	---				0	0	1		35
91270	Cox, Courtney	UNX	---				0	1	0		20
79548	Crow, Russell	---	---				0	0	0		4
80450	Crow, Sheryl	---	---				0	0	0		9
79483	Cruise, Tom	---	---				0	0	0		6
89096	Depp, Johnny	---	---				0	0	0		8
79484	Electra, Carmen	---	---				0	0	0		9
72407	Ford, Harrison	---	---				0	0	0		31
81967	Lewinsky, Monica	---	---				0	0	0		5
86095	Lopez, Jennifer	UNX	---				0	1	0		16
79923	Pacino, Al	UNX	---				0	1	0		6
79552	Parker, Sarah	TDY	---				0	0	1		5
79765	Parton, Dolly	---	---				0	0	0		10
151301	Pitt, Brad	---	---				0	0	0		42
151260	Roberts, Julia	UNX	---				0	1	0		4
81086	Rock, Kid	---	---				0	0	0		4
80702	Spears, Brittany	---	---				0	0	0		20
80505	Trump, Donald	---	---				0	0	0		3
153513	Turner, Tina	---	---				0	0	0		0
80528	Tyler, Steven	---	---				0	0	0		12

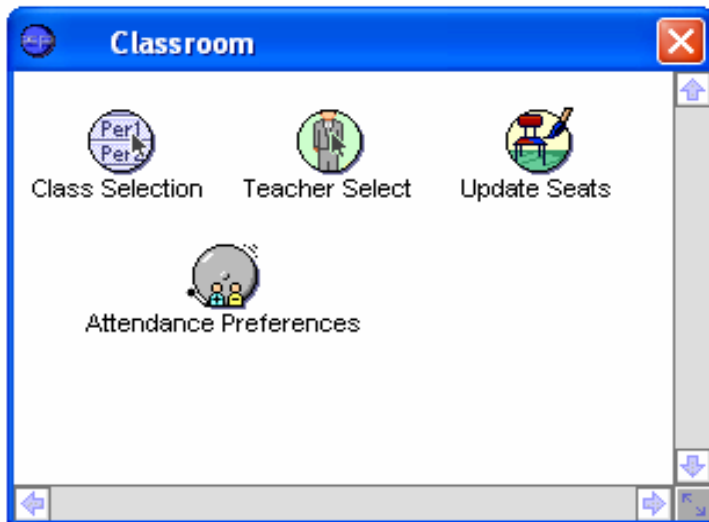
To enter class grades: Teachers select PERFORMANCE from the menu and select CLASS GRADES. They can also look at an individual student if they select STUDENT GRADES.

Student Information			Term 3					Term 4					
Ln	Student ID	Student Name	Term 3	Cmt 1	Cmt 2	Cmt 3	All Abs	Unx Abs	Term 4	Cmt 1	Cmt 2	Cmt 3	All Abs
4	91270	Cox, Courtney	93										
5	79548	Crow, Russell G.	93										
6	80450	Crow, Sheryl B.	92										
7	79483	Cruise, Tom A.	75										
8	89096	Depp, Johnny	81										
9	79484	Electra, Carmen T.	65										
10	72407	Ford, Harrison	99										
11	81313	Jordan, Michael J.	89										
12	81967	Lewinsky, Monica A.	62										
13	86095	Lopez, Jennifer	78										
14	79923	Pacino, Al	91										
15	79552	Parker, Sarah J.	86										
16	79765	Parton, Dolly A.	72										
17	151301	Pitt, Brad	88										
18	151260	Roberts, Julia	55										
19	81086	Rock, Kid S.	69										
20	80702	Spears, Brittany D.	85										
21	80505	Trump, Donald D.	99										
22	153513	Turner, Tina M.	73										
23	80528	Tyler, Steven A.	97										

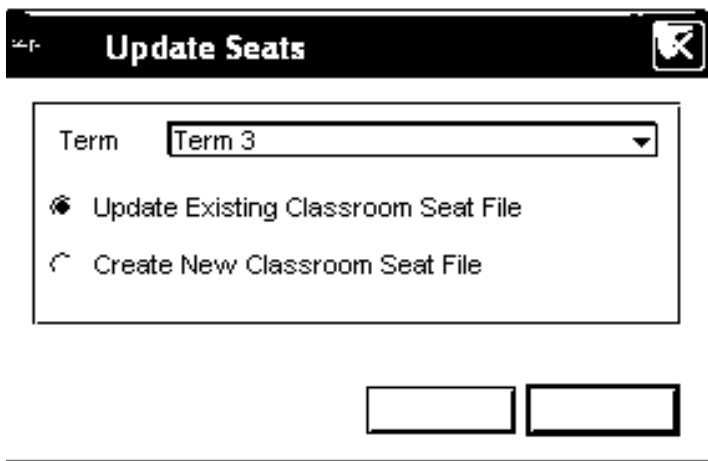
Course History: Under PERFORMANCE, teachers can select Student Course History and view.

Ln	Mth	Year	Crs-ID	Crs Title	Mark	Credit Attempt	Credit Comp	Schoc Year	Term	Grd	Rpt Tag	Citz	Att1	Att2
1	May	2003	21.0220006	Exploring Technolo	80	0.000	0.000	2002	4	6			2	0
2	May	2003	23.0110000	Language Arts/Grat	82	0.000	0.000	2002	4	6			7	0
3	May	2003	23.0140000	Reading/Grade 6	91	0.000	0.000	2002	4	6			7	0
4	May	2003	27.0210000	Mathematics Gr6	81	0.000	0.000	2002	4	6			7	0
5	May	2003	35.0140001	Cultural Diversity	93	0.000	0.000	2002	4	6			7	0
6	May	2003	36.0070000	Physical Education	96	0.000	0.000	2002	4	6			2	0
7	May	2003	45.0070000	Social Sciences/Gr	75	0.000	0.000	2002	4	6			7	0
8	May	2003	50.0110000	Art/Grade 6	91	0.000	0.000	2002	4	6			7	0
9	May	2003	60.0620000	ESOL	91	0.000	0.000	2002	4	6			7	0
10	May	2004	20.0120000	Fam & Consumer 7	82	0.000	0.000	2003	1	7			0	0
11	May	2004	23.0120000	Language Arts 7	68	1.000	0.000	2003	1	7			0	0
12	May	2004	23.0156000	Supp Reading 7	72	1.000	1.000	2003	1	7			0	0
13	May	2004	26.0110000	Life Science 7	71	1.000	1.000	2003	1	7			0	0
14	May	2004	27.0220000	Mathematics 7	68	0.000	0.000	2003	1	7			0	0
15	May	2004	36.0080000	Physical Ed 7	100	0.000	0.000	2003	1	7			0	0
16	May	2004	50.0120000	Visual Arts 7	96	0.000	0.000	2003	1	7			0	0
17	May	2004	55.0120000	ESOL 7	83	1.000	1.000	2003	1	7			0	0

Run the Update Seats procedure for occasional changes as needed.



- Use update option when teachers indicate a student is missing on their roster.
- Use the create option when a section is changed.



HOW TO CHECK TEACHERS THAT HAVE NOT TAKEN ATTENDANCE

A report is located in Class Attendance. Select Class Attendance from the menu and the report is there. As a note, this report will not work properly sometimes by duplicating teachers or reporting teachers that really have taken attendance. To check that, go to Sections. Open a section and make sure the Excl Att is blank. If teachers don't take attendance in a certain class, there must be a Y selected.