

## *FTE Overview & Preparation*



Flora Contreras – Buford City Schools

February 1<sup>st</sup>, 2010

## Agenda

- Timelines
  - GaDOE
  - Buford City Schools
- GaDOE Data File Layout
- PowerSchool – State Reporting Guide
- Things to know when Scheduling
- Q & A



## Time Lines



### FTE Cycle 3 Per DOE:

- Thursday, March 4, 2010 – Count Day
- Tuesday, March 9, 2010 - Last date for initial transmission of FTE Cycle 3 data
- Friday, March 12, 2010 - Deadline for correcting duplicate student ID errors.
- Friday, March 26, 2010 - Final transmission date for FTE Cycle 3 data - Deadline for Superintendent's sign-off

## Time Lines



### FTE Cycle 3 Per Buford City Schools:

- Thursday, February 5<sup>th</sup>, 2010 – Registrar Meeting
- Thursday, March 4, 2010 – Count Day
- Thursday, March 4<sup>th</sup> thru Friday, March 12<sup>th</sup> – Clean up Errors.
- Monday, March 15<sup>th</sup> thru Friday, March 19<sup>th</sup> – Review Reports.
- Monday, March 22<sup>nd</sup> – thru Friday, March 26<sup>th</sup> prepare to sign off on or before deadline.

## Things to know when Scheduling

PowerSchool is set up to pull segment/program codes based on information found in the FTE General Info Guide – “Reporting on Segments”. Based on information found here, each “block of time”, or “double periods”, ie. 1-2, 1-3, etc. will ONLY pull ONE segment.

**Part Time/Day Students** – Per DOE one class/period/segment = 1 segment/program code, you can utilize the check box to indicate a “Student has less than 6 course segments”.



## Things to know when Scheduling

**EIP**: use .1 in the course number so your correct EIP program code will generate. To search for EIP students in PS enter search code:  
Ga\_EIP=Y

Once you have your list, you can either use list students or quick export with the following codes to review:

GA\_EIPEnrollDate

GA\_EIPExitDate

How many segments may qualified students be counted in FTE?

- Augmented model = no more than 2 segments
- Pull out model = no more than 2 segments
- Self contained model = no more than 6 segments
- Reduced class size model = no more than 6 segments
- Reading Recovery = no more than 1 segment for the entire year



## Things to know when Scheduling

**Remedial:** use .1 in the course number so your correct Remedial program code will generate. Each student who has a remedial course number should also have an appropriate Remedial Ed Subject Code. To search for Remedial Ed Subject Codes in PS enter search code: Ga\_RESC#

**REMEDIAL ED SUBJECT CODE** indicates the academic subjects for which the student received Remedial Education Program (REP) services at any time during this school year. Code the student for Remedial Education Program (REP) services received at any time during this school year.

**REP Code Description:**

4 - Remedial Reading      5 - Remedial Writing  
6 - Remedial Mathematics    7 - Both Reading and Mathematics  
8 - Both Writing and Mathematics    9 - Both Reading and Writing

## Things to know when Scheduling

**Gifted:** use .2 in the course number so your correct Gifted program code will generate. The only gifted segments that should be pulled are for students who were SERVED on FTE count day! To search for Gifted students in PS enter search code: Ga\_GiftedProgram=Y

Once you have your list, you can either use list students or quick export with the following codes to review:

GA\_GiftedEnrollDate  
GA\_Gifted\_ServiceCode

**Service Codes:**

1 - Served this Year  
2 - Not Served this Year



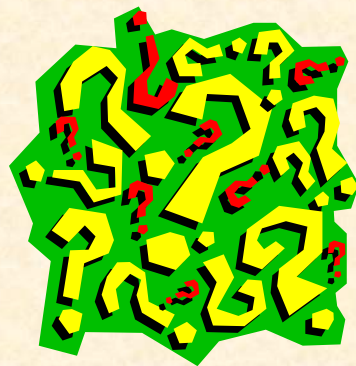
## Resources

Georgia Department of Education -  
<http://www.doe.k12.ga.us/>

PowerSchool Support Site -  
<https://powersource.pearsonschools.com>

Georgia Users Yahoo Group – To join visit  
<http://groups.yahoo.com/group/gapsug/>

Flora Contreras – Please feel free to contact me @  
[flora.contreras@bufordcityschools.org](mailto:flora.contreras@bufordcityschools.org) or hit me up  
on Google Chat: [contreras5304@gmail.com](mailto:contreras5304@gmail.com)



# Questions?